

Harriet C. King

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Objective: Organize, manage, document, and communicate using my unique qualifications of 5 years accounting experience, 12 years computer work, and years of teaching. Experience makes me extremely resourceful and very strong at creative problem solving. I love people and organizing.

BOOKKEEPING | ACCOUNTING

JAN 2016 - present Great Lakes Accounting, Houghton, Michigan. Independently manage diverse confidential client's payrolls, taxes for payroll, tourism, use and sales, payables, deposits, bank reconciliations, investment disbursements and purchases.

AUG 1985 - AUG 1988 Blue Cross Blue Shield North Carolina. Analyzed, streamlined, and maintained cost accounting work flow and which led to time savings of 80% on required annual reporting

COMPUTER | Software Developer & Computer Service

MAR 2012 – JAN 2017 Harriet the Helper, Houghton Michigan. Troubleshoot and solved client's problems with computers. Entrepreneur managing all aspects of business including marketing.

MAY 2011 – AUG 2011 Keweenaw Research Center, Michigan Technological University. Worked on critical control communication software for robotic concrete placement machinery.

MAY 2007 – DEC 2010 Plastic Flow, LLC, Houghton, Michigan. Designed, implemented, tested, and deployed 3-D interactive graphics software simulating polymer flow for manufacturing.

JAN 2003 – MAY 2007 Consistacom Inc. an Avaya DevConnect Partner, Houghton, Michigan. Implemented and delivered to market IP Telephony management software. Responsible for planning and supervising rollouts and maintenance on global call flow management systems.

TEACHING | Business, Math, Ethics, Computer, Music, Art

JAN 2013 – present Adjunct Faculty at Finlandia University, Hancock, Michigan. Teaching BUS125 Business for Artists; MAT146 Geometry for Artists; and ARD240 Digital Modeling and Rendering.

AUG 2017 – present Adjunct Faculty at Michigan Technological University, Houghton, Michigan. Teaching CS3000 Ethical and Social Aspects of Computing.

MAR 2013 – JAN 2017 Harriet the Helper teaching computer use.

JAN 1988 – present Various classes and settings including making art, playing piano or recorder, computer skills, Java programming, and elementary teacher art.

EDUCATION | Degrees

MASTERS SCIENCE in COMPUTER SCIENCE (2012) | Michigan Technological University
Published Thesis: "The Effects of Motivation on Competency": Presented at *Human Factors and Ergonomics Society International*, 2013

BACHELORS SCIENCE in COMPUTER SCIENCE (2004) | Michigan Technological University
Summa Cum Laude, 4.0 GPA, non-traditional student and single divorced mother

MASTERS EDUCATION (1991) | University of North Carolina at Greensboro

BACHELORS ART in STUDIO ART (1985) | University of California at Berkeley